

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

No.	Title	Group	Number of appointments	Notes
1	A Better Start Southend Partnership Board	Partner Organisation	1 x Councillor, 4 x Officers	Active and Cabinet Member confirmed that they have been attending meetings.
2	Age Concern	Other Body	1 x Councillor	Active and response received.
3	Anglian Eastern Regional Flood Coastal Committee	Other Regional Body	1 x Councillor	Active, Cabinet Member appointment.
4	Chair of Audit Committees Forum - Eastern Region	Regional Body	1 x Councillor	Active and meets regularly.
5	Citizens Advice	Other Body	1 x Councillor	Councillor feedback received. Active and meets regularly.
6	East of England LGA Local Government Employers Panel	LGA Body	2 x Councillors	This is one of the various sub-groups of LGA (all of which are Cabinet Member appointments). For ease of reference, it is proposed that all LGA subgroups (Cabinet Member only appointments) are for determination by the Leader.
7	East of England Local Government Association	LGA Body	1x Councillor, 1 x Substitute	As above, for determination by the Leader
8	East of England Strategic Authority Leaders Group	East of England Body	1x Councillor, 1 x Substitute, 1 x Officer	As above, for determination by the Leader.
9	Essex Waste Partnership Board	Wider Essex Body	1 x Councillor	Active and response received. Usually meets 2/3 times per year.

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

10	Essex Chief Executive Leaders' Group – rename to Essex Leaders and Chief Executives (ELCE)	Wider Essex Body	1 x Councillor, 1 x Substitute, 1 x Officer	Advised that this body has different name to that listed.
11	Essex Heritage Trust	Other Body	1 x Councillor	Response received, active. Annual meeting held once a year. Trustees meet 3 times a year.
12	Essex Partnership University NHS Foundation Trust (EPUT)	NHS Body	1 x Councillor	Held by Cabinet Member. 4 x Council of Governors Meetings, 1 x AMM meeting per year + any other activities.
13	Essex Pension Fund Strategy Board	Wider Essex Body	1 x Councillor	Feedback received – active.
14	Essex Police, Fire and Crime Panel	Wider Essex Body	1 x Councillor	5-6 formal panel meetings per year. Held in person at County Hall, Chelmsford. Prior to each panel meet is a pre-meeting held on MS Teams. There are two sub-committees which some Panel Members are appointed to and a number of working groups, workshops and an induction session.
15	Homeless Action Resource Project (HARP)	Other body	1 x Councillor	To continue.
16	Jazz Centre UK	Other Body	1 x Councillor	Active.
17	Kent & Essex Inshore Fisheries and Conservation Authority	Other Regional Body	1 x Councillor	4 meetings per year, normally 4 hours each. Meetings are in the day time - January, May, September and November. SCC member currently holds the position of Chair.
18	Local Government Association Coastal Issues Interest Group <i>Rename to:</i>	LGA body	1 x Councillor, 1 x Officer	Amend title to LGA Coast Special Interest Group. This is one of the various sub-groups of LGA (all of which are currently held by Cabinet Members).

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

	LGA Coast Special Interest Group (SIG)			For ease of reference, it is proposed that all LGA subgroups (Cabinet Member only appointments) are for determination by the Leader.
19	Local Government Association General Assembly	LGA Body	4 x Councillors	The Leader of the Council must be one of the appointed Members.
20	Local Government Association Urban Commission	LGA Body	1 x Councillor, 1 x Officer	For ease of reference, it is proposed that all LGA subgroups (Cabinet Member only appointments) are for determination by the Leader.
21	London Southend Airport Consultative Committee	Partner Organisation	4 x Councillors, 2 x Officers	Meets each quarter. 4 meetings per year, 2 hours per meeting held between 2pm-4pm. Meeting dates and reports available on the website. Cllr has provided feedback and that the meetings are beneficial.
22	Mid and South Essex Integrated Care Partnership			Cabinet Member is currently the Vice-Chair.
23	PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Other Body	1 x Councillor	Statutory body. Requires appointment.
24	Safe Steps	SCC Commissioned Provider	1 x Councillor	Active, response received.

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

25	South Essex Advocacy Services (SEAS)	Other Body	1 x Councillor	Active and response received. Updated contact details.
26	South Essex Alliance of Landlords and Residents (SEAL)	Other Body	1 x Councillor	Active and Councillor response received.
27	South Essex Councils	Regional body	1 x Councillor, 1 x Substitute	Active and meets regularly. Meeting minutes are regularly received by Policy & Resources Scrutiny Committee. Leader appointment.
28	South Essex Homes Board	Trading Company	3 x Councillors	To remain.
29	Southend Association of Voluntary Services	Other Body	1 x Councillor	To remain.
30	Southend Boys and Southend Girls Choir Trust	Other Body	1 x Councillor	This was removed from the Outside Bodies list at Appointments Council in May 2023. The Choirs' Trust have expressed that they would like to have a representative.
31	Southend Business Improvement District Committee Southend <i>Rename: CITY Business Improvement District</i>	Partner Organisation	1 x Councillor	Active. Part of Growth Strategy.
32	Southend Business Partnership Executive Committee	Other Body	1 x Councillor	Active.
33	Southend Community Safety Partnership Board	Other Body	1 x Councillor	Meets quarterly.

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

34	Southend Education Board	Partner Organisation	1 x Councillor	Active, Cabinet Member appointment.
35	Southend-on-Sea Forum Management Ltd	Joint Venture	2 x Councillors	Active.
36	Southend Pier Museum Trust	Other Body	1 x Councillor	Active and response received.
37	Southend SEND Independent Forum (SSIF)			<p>Cllr Cowdrey has identified this as a potential organisation to appoint to.</p> <p>This is a commissioned group, independent of the council, made up of volunteers, who are responsible for representing the voice of parents and career of children with SEND. They would like to hold termly meetings with the portfolio holder and shadow portfolio holder to enable a two-way information sharing platform.</p>
38	Southend Strategic Business Partnership (Essex Chambers of Commerce)			Attended by Leader and Portfolio Holder for Economic Growth and Investment (not as formal board members)
39	Southend Strategic Safeguarding Board - Adults	Other Body	1 x Councillor	Active. Cabinet Member appointment.
40	Southend Strategic Safeguarding Board - Children	Other Body	1 x Councillor	Active
41	Southend Tourism Partnership	Other Body	1 x Councillor	Active. Details on website. Part of Growth Strategy.
42	Southend University Hospital NHS Foundation Trust	NHS Body	1 x Councillor	Active, meets approx. 7 times per year. Dates and minutes available on website. Cabinet Member appointment.

Appendix 2: Outside Bodies to appoint.

That with effect from the commencement of the municipal year 2024/25, Southend-on-Sea City Council appoint representatives to the Outside Bodies tabled.

43	Southend SEND Strategic Partnership Board	Partner Organisation	1 x Officer	Officer only membership. Remove from the appointment list, separate process.
44	Southchurch Hall Inspirational Parkers (S.H.I.P)			Purpose: As friends of SCC Parks we maintain and keep clean Southchurch Hall Gardens. We also keep safe and make the green historical grounds safe and inviting. We raise awareness of its historical value working alongside Essex Police we protect and raise awareness of heritage crime.
45	Southend Local Bus Forum			Attended by Portfolio Holder for Highways, Transport and Parking and the main opposition group Shadow Councillor.
46	Southend Local Bus Board			Portfolio Holder and Shadow Portfolio Holder sitting on the Board.
47	Transport East		2 x Councillor	Attended by Leader and Portfolio Holder for Economic Growth and Investment (not as formal board members)